

## **BRIXWORTH PARISH COUNCIL**

### ***Minutes of the meeting held on Tuesday, 25 October 2011 at 7.15p.m. in the Community Centre, Spratton Road, Brixworth***

**Present:** Councillors: C Bament, I Barratt, R Monk(Vice-Chairman), K Parker, D Parnaby, S Pointer, M Ward and Mrs E Wiig

**In Attendance:** Mrs J Macken – Parish Clerk  
PCSO J Hilery- Northants Police  
Mr M Parsons - BRANE  
Four member of the public

*Cllr Monk chaired the meeting.*

#### **11/1403 Apologies for absence**

Apologies were accepted from Cllr M Lacey, Cllr Fitzgerald, Cllr E Nunn and Cllr Vizor  
Apologies had been received from County Cllr Millar.

#### **11/1404 Declaration of Interest on Agenda Items**

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member of the District Council Planning Committee

#### **11/1405 Signing of the Minutes of the Last Meeting 27 September 2011**

The minutes of the last meeting held on 27 September 2011 was signed by the Vice Chair as a true and correct record of this meeting.

#### **Public Open Forum**

##### ***11/1406 District Planning Meeting - Land Off Eaglehurst Planning Application***

Residents from Eaglehurst stated their disappointment in not be able to speak at the DDC Planning Meeting, due to another resident in the village having made arrangements to speak against the Eaglehurst application. District Cllr E Wiig confirmed that a person had 'booked their slot' a few months ago. They were also disappointed that the Parish Council had not attended this meeting and wondered why. It was noted that the Council does not have a policy in attending District Planning meetings and each application is considered separately and in this case the Council had not decided to send a representative.

##### ***11/1407 BRANE – Carter Jonas Planning Application***

Mr Parsons reported that he had heard that Barratts are looking to build on the land to the East of Northampton Road and enquired whether the Council had any news, which it had not. BRANE would like to coordinate their representation with the Parish Council's to ensure a comprehensive view is given to the District Council Planning Committee, when the application is considered, which will probably be at the end of November. This matter was discussed later on in the meeting.

#### **11/1408 Police Representative Report**

PCSO J Hillery reported the following: -

- 6.10.11 Theft of bicycle at Primary School
- 7.10.11 Burglary non dwelling – Ferro Fields
- 7.10.11 Criminal Damage – Ferro Fields
- 11.10.11 Theft of Motor Vehicle – Northampton Road. Scooter removed from roadside.

- 13.10.11 Theft – St Davids Road – Scrap boiler stolen, offenders caught in Pitsford.

#### **11/1409 County Councillors Report**

Apologies had been received from Cllr Millar.

#### **Planning**

##### ***11/1410 Minutes of Meetings 17 October 2011***

The Minutes of the Committee Meeting held on the 17 October 2011 having been previously distributed was accepted.

##### ***11/1411 Approvals and Refusals Report October 2011***

The following approvals and refusals were noted.

#### **Approvals**

##### **DA/2011/0541 20 Tantree Way, Brixworth**

*Conversion of part of garage to playroom/study*

26.7.11 PC No objection                      30.8.11 DDC No Objection

Dr S Lowden, Cherrybank, Brixworth Hall Park, Brixworth

*House alterations and proposed new garage*

20.7.11 PC No objection                      17.8.11 DDC No Objection

#### **Refused**

##### **DA/2007/1400 DA/2007/1400 (Further Amendment) Land at Brampton Lane, Boughton**

*Residential development consisting of approximately 1050 dwellings with employment area, local centre, primary school, care home, open space, structural landscaping, highways and drainage infrastructure works and a park and ride scheme (Retention of farm shop) (All matters reserved except for means of access)*

9.5.11 PC Object                      9.9.11 DDC Refused

It was noted that this application has now been approved by the District Council.

##### ***11/1412 Representation at the District Planning Meeting - Carter Jonas Planning Application Land Off Northampton Road***

Following a discussion on attending District Planning Meetings, it was resolved for Cllr Barratt, or if not available on the day of the meeting, Cllr Lacey to represent the Parish Council at the District Planning Meeting to speak against the Carter Jonas application. The representative is to work with BRANE to ensure that a comprehensive response is given.

##### ***11/1413 To Consider Whether or Not to Adopt the Open Space on the Proposed Eaglehurst Planning Application (S106 Agreement)***

It was resolved in principle, to adopt the open space within the proposed development, subject to knowing exactly which land is to be adopted and what commuted sum would be provided to the Parish Council from the developers.

##### ***11/1414 Neighbourhood Planning Regulations – Consultation***

This item was referred to the Planning Committee. It was noted that the Neighbourhood Plan working group would also be looking at the document.

## Finance

### ***11/1415 Income Received for September 2011***

<b>Received from</b>	<b>Details</b>	<b>£</b>
DDC	Precept - Second instalment	48,855.00
Natwest	Bank Interest - July - Sept 11	14.34
		<u><b>48,869.34</b></u>

### ***11/1416 Bank Reconciliation as at 30 September 2011***

The bank reconciliation as at the 30 September 2011 was reported and accepted as follows:

Current Account	£12,598.68
Reserve Account	£171,421.66
Less Cheques outstanding	£6,542.49
Balance Carried forward as at 1.10.11	£177,477.85

### ***11/1417 Income and Expenditure & Reserves Report for September 2011***

The Income and Expenditure report had been previously circulated to members, together with a reserves report for September 2011.

The accounts are mainly on track. Some expenditure has been spent for the year (ie Audit costs, hall hire and grounds maintenance). but these are largely where there is one-off annual payments or a seasonal spend profile.

### ***11/1418 Bills for Payment for October 2011***

A schedule of payments, to be made in October 2011 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

#### **Retrospective Approval**

Chq. No 4669	Mr S Pointer	Parish Councillor Expenses	69.99
Direct Debit	British Gas	Elec. Chgs - C/Rooms Jul - Sept 11	162.02

#### **PAYMENTS TO BE MADE IN OCTOBER 2011**

<b><u>Chq No. Minute</u></b>	<b><u>Payment To</u></b>	<b><u>Reason for Payment</u></b>	<b>£</b>
4670	Groundsman	Groundman's Salary Oct 2011	1,097.98
4671	Clerk	Clerk's Salary Oct 2011	1,083.52
4672	PT Groundsman	P/T Groundsmans wages Oct 2011	134.10
4673	Litter Picker	Litter Picker wages Oct 2011	194.40
4674	Cleaner	Cleaner Comm. Centre wages Oct 2011	287.39
4675	HM Revenue & Customs	PAYE Tax & NI Oct 2011	702.51
4676	NCC	Pension Contribution Oct 2011	371.90
4677	Mrs J Macken	Postage & Stationery	30.00
4678	Mr S Pointer	Parish Councillor Expenses	17.99
4679	Chubb	Annual Service Emergency Lighting - C/Rooms	171.24
4680	Anglian Water	Water Charges - C/Rooms July - Oct 11	59.30
4681	Anglian Water	Water Charges - Mill Gdn July - Oct 11	13.49
4682	Lovell Hardware	Materials for groundsman	10.40
4683	Hassett Fencing Ltd	Timber fencing	36.82
4684	EON UK	Street Light Maintenance - Jul - Sept 11	38.24
4685	EON UK	Street Light Electricity - Jul - Sept 10	59.31
4686	ESPO	Stationery	86.64
4687	Richmond Hydro Chem	Annual Chlorination - C/rooms	535.20

4688		Trade UK	Materials for groundsman	34.94
4689		Carter Jonas	Annual Rent Mill Gdn	120.00
4690	11/1378	NCALC	Training Courses	58.00
4691	11/043/6r	Complete Weed Control	Spray weeds- Sports fields	735.60
4692	11/1377	SLCC	Local Council Administration Books	121.60
4693		AH Blason & Son	Fuel	83.92
				<b>6,316.50</b>

#### ***11/1419 Update on Damage to Ashway Playing Field Gate***

The Clerk reported that Sgt Grady had made contact with the young person responsible for the damage to the car park gate and subsequently the Clerk has received £100 in cash towards the cost, the remaining £66 to be received next week.

#### ***11/1420 To Accept Minutes of Meeting 11 October 2011***

The Minutes of the Committee Meeting held on the 11 October 2011 having been previously distributed was accepted.

#### ***11/1421 To Approve Recommendation for Changes to the Clerks Salary Point***

It was resolved to change the Clerks salary point as recommended by the committee.

#### **Recreation and Amenities Development**

#### ***11/1422 Annual Servicing of the Gang Mowers***

The clerk reported that she obtained four quotes for the annual servicing of the Gang Mowers.

Quote A £1,000.00

Quote B £525.00

Quote C £470.00 (not include 3 new bottom blades)

Quote D £570.00

It was resolved to accept the quote from Mower Repair Shop at the cost of £525.00. The cost of any replacement parts would be in addition.

#### ***11/1423 Report on St David's Working Group Meeting and to Consider Terms of Reference***

Cllr Pointer reported that the group had its first meeting on 18 October 2011 and subsequent site meeting at St David's Recreation Ground on 22 October 2011. The group includes local residents, members of the football club and central sports.

The group has looked at the tennis court and play area and has requested for the group's remit to include the car park. It was resolved to include the entrance and car park in the terms of reference, however the key focus for the group is to look at the play area and tennis courts.

#### **Highways and Environment**

#### ***11/1424 To Accept Minutes of Meeting 4 October 2011***

The Minutes of the Committee Meeting held on the 4 October 2011 having been previously distributed was accepted.

#### ***11/1425 Report on the Removal of Spratton Road Bus Shelter (Parkfield Road side)***

Cllr Parnaby reported that following the annual inspection of the bus shelters the committee agreed on the removal of the bus shelter on Spratton Road, which is beyond economic repair.

The Parish Council had consulted residents in its newsletter and understands that it is only used by Moulton school children in the morning.

***11/1426 Update from Village Hall Representative***

Cllr Wiig stated that Mr Steve Pointer has been elected as the new Chairman of the Village Hall Management Committee. The hall is booked for most of the week. Fundraising is needed to keep on top of the repairs. Recently a new kitchen has been installed. New members for the committee is needed. The committee hope to have a regular article in the Bulletin.

***11/1427 Report on Brixworth Neighbourhood Plan (NP) Working Group***

The Group's position is that it does not want any housing development outside the village confines but recognises that it has to remain open to further limited infill. It is unlikely a NP will be approved unless it proposes some development.

Daventry District Council (DDC) will not support the Parish in developing a NP until the Localism Bill is passed next year, therefore it will not apply to be part of the Frontrunners scheme. Apparently DDC plans to charge local communities for the support they will provide. The parish needs to produce a NP to protect the community but it is not possible to do this until DDC is able to support the group.

From conversations with DDC officers and Councillors, the Group believes that DDC will fall back on its existing and saved policies in the absence of Brixworth having a NP. It was thought that it would be at least another year before a draft NP is completed.

***11/1428 Parish Councillor Surgeries Update***

Cllr Barratt and Cllr Bament are to be at the surgery on 5 November 2011, 10am – 12pm.

***11/1429 Winter Newsletter***

It was resolved to approve the winter edition of the newsletter and to approve the cost of £200 for the inclusion in the bulletin.

***Correspondence for discussion***

***11/1430 Letter from District Councillor – Attendance at District Planning Meetings***

This item was included with the discussion on item 11/1411.

***11/1431 Letter from Brixworth Christian Fellowship – DDC Information Office***

The Brixworth Christian Fellowship (BCF) has sent a letter to the District Council, concerned that the DDC Information is to close in March 2012. BCF has suggested that the office could be set up as a church office and remain for community use as an information point. The Parish Council supports this suggestion in principle.

***11/1432 DDC – Dispensation for Councillors in Respect of Community Centre***

Daventry District Council has granted ten members 12 months special dispensation, which enables them to discuss items of Parish Council business relating to the funding of the Brixworth Community Centre. The Parish Council to review this situation in July 2012.

***11/1433 DDC – Parish & Town Meeting 13 December 2011***

The next Parish and Town meeting is to be held on 13 December 2011. Cllr Lacey hopes to attend. It was suggested to ask for a question relating to Neighbourhood Plans and support from DDC.

***11/1434 NCC – Northamptonshire Flood Fair***

NCC is now the Lead Local Flood Authority for the county and has arranged a number of events throughout the county to raise awareness amongst the public.

***11/1435 Northants Police – New National Non Emergency Number***

Northants Police has changed the number for non-emergency calls to 101. This is a national non-emergency telephone number for the police service in England and Wales and will connect the caller to the local police force. 999 remains the number for reporting emergencies.

***11/1436 Electoral Review of Daventry Final Recommendations and The 2013 Review of Parliamentary Constituencies in England***

It was noted that it has been recommended for Spratton and Creaton to be included in the Brixworth Ward. DDC is fighting against the review, which is looking at reducing the District by 4 councillors. The main aim is reduce the number of MP's throughout the country.

***11/1437 CPRE – How to Respond to Planning Applications***

CPRE have produced a booklet 'How to respond to Planning Applications'. It was agreed for the booklet to be referred to the next planning committee.

***11/1438 The Queen's Diamond Jubilee Beacons***

It was resolved for the Brixworth Beacon to be listed as one of the 2012 beacons to be lit on Monday 4 June 2012 at approximately 10pm, in celebration of the Queen's Diamond Jubilee. The Clerk confirmed that the Parochial Church Council insures the lighting of the Beacon and the Parish Council pays for the gas.

**11/1439 Correspondence for information only**

The Chairman reported that the correspondence file was available for circulation.

**11/1440 Meeting Dates for 2012**

**11/1441 Parish Council Christmas Dinner**

The Clerk reported that the most popular choice is at the Coach and Horses on the 16 or 17 December 2011. The Clerk to confirm and book the date.

**11/1442 Date of Next Meetings**

The next Full Council Meeting is to be held on 29 November 2011 in the Community Hall, Library/Community Centre.

**11/1443 Urgent Matters For Report Only**

There were no urgent matters for report

There being no other business the meeting closed at 8.25pm

..... Chairman  
Signed as a true record of the above meeting.

Dated 29 November 2011